**Check Sheet for Application Documents**

2024 SDG Professional Course

Master’s Program at Graduate School of Engineering, Nagaoka University of Technology

Prior to the submission of application form and required documents, be sure to check if the following documents are enclosed. **Please enclose this check sheet with the application documents.**

**NOTE: All of these documents should be filled out in English or Japanese, using a computer or a black ballpoint pen (block letters). If any certificates are written in another language, please attach a translation in English.**

**NOTE 2: Method of payment including URL of e-apply will be informed to each applicant upon confirmation of application documents received by the deadline indicated in Section 5 (3). The applicant is asked to make a payment of screening fee by a credit card through “e-apply” which is a website for screening fee payments. The applicant is also required to submit the payment receipt downloaded from e-apply website. If the applicant fails to make a payment by the designated deadline, the application will not be accepted or proceeded. For further information, please refer to section 5 (4).**

**🞏 Form A** (Application Form for Admission) [Double-sided Printing]

 **🞏 Form B** (Field of Study and Research Plan) [Double-sided Printing]

**🞏 Form C** (Certificate of Health)

**🞏 Form D** (Recommendation Letter)

**🞏 Copy of Passport OR Copy of Certificate of Citizenship of the Applicant’s Country of Residence**

**🞏 Certificate of Graduation, or document that confirms the expected date of graduation**

**🞏 Certificate of Bachelor’s Degree, or document that confirms the expected date of receiving the degree**

**🞏 Academic Record (transcript) of Undergraduate Program**

**🞏 Brief summary of Bachelor’s thesis** (optional)

**🞏 Report on research and professional achievement** (optional)

**🞏 English proficiency requirement**

**🞏 Application Form for SDG Professional Course Scholarship at Nagaoka University of Technology** (if applicable)

**🞏 Screening fee** (This checkbox will be checked by Division of Institutional Strategies after confirmation of screening fee payment)

**🞏 Payment Receipt** (This checkbox will be checked by Division of Institutional Strategies after confirmation of screening fee payment)

 Note (if any):