

Statement of Reasons for Overseas Travel

To the President,

National University Corporation Nagaoka University of Technology

Traveler Representative

Appointment:

Name:

I am submitting this Statement of Reasons for the overseas trip described below, and request approval for travel.

Traveler(s)	(Include your name, student year, appointment, and department)
Duration of travel	Year Month Date — Year Month Date
Country of destination	
Purpose and destination institution	
Infection situation at the destination country/region (Infectious Disease Risk Level, etc.)	(Include the most recent Infectious Disease Risk Level [1-4] published by Japan's Ministry of Foreign Affairs)
Reason(s) that overseas travel is unavoidable	
Infection prevention measures at the destination (including the systematic infection prevention measures implemented by the host institution.)	<p>[Examples of entries] Write about the following items in detail:</p> <ul style="list-style-type: none"> • Travel route to the destination • Vaccination status for persons that you are scheduled to meet (attach documents) • Infection prevention measures in place at the destination (such as hand sanitizers when entering/exiting rooms, social distancing, ventilation, and use of partitions) • Medical institutions for emergencies (names of hospitals near the destination)
Quarantine period and health monitoring measures after returning to Japan	(List the current border measures of the Ministry of Foreign Affairs and the instructions of the Ministry of Health, Labour and Welfare after returning to Japan)
Emergency contacts	(Write the contact information [phone numbers, email addresses] of the corresponding staff at

	the destination and the travelers from NUT: attach documents)
Others	(Write about relevant items such as registration in the Ministry of Foreign Affairs' "Tabi-Regi" safety information service, enroll in travel insurance that covers COVID-19 infections, undergo PCR tests before leaving the country, acquire a vaccination certificate, and acquire information on the COVID-19 situation at the destination region [2 weeks before the scheduled departure date: attach documents])
Reference materials	(Attach the necessary documents as references for the above items.) See attached documents