

# SCHEDULE for Degree Conferral in Graduate School of Engineering

**Academic Year 2025**

Upon application, check the page "Guidelines and Forms for Degree Applicants" for the latest forms and details.

Please note that due to the renewal of the University's official website from April onward, the URL and access restriction settings will be changed as follows before March and after April.

[Before March 2025: Guidelines for Degree Applicants and Application Forms] [https://www.nagaokaut.ac.jp/e/e\\_gakunai/ronbun-shinsa\\_eng.html](https://www.nagaokaut.ac.jp/e/e_gakunai/ronbun-shinsa_eng.html) \*only from campus machines

[After April 2025: Guidelines and Forms for Degree Applicants] <https://www.nagaokaut.ac.jp/e/student/degree-application/> \*no access restrictions

Procedures & Necessary Documents	Procedures, Where to Submit, etc.	Completion in JUNE 2025		Completion in AUGUST 2025		Completion in SEPTEMBER 2025		Completion in DECEMBER 2025		Completion in MARCH 2026	
		(Master)	(Doctor)	(Master)	(Doctor)	(Master)	(Doctor)	(Master)	(Doctor)	(Master)	(Doctor)
<b>Application</b> -Application Form (1 copy) -Dissertation Summary (approx. 300 characters in Japanese or 100 words in English) (Master: 1 copy, Doctor: 1 copy) -Plagiarism Declaration Form for Dissertation (Doctor: 1 copy)	<b>* Master</b> Student → Supervisor → Chair of Major → President (Division of Academic Affairs) <b>* Doctor</b> Student → Supervisor → Chair of Major → President (Division of Academic Affairs)  (Submission deadline is decided by each major. Follow instructions of Chair of Major.)	March 18 (Tue.)	~	April 25 (Fri.)	~	May 29 (Thu.)	~	August 28 (Thu.)	~	November 18 (Tue.)	~
		April 1 (Tue.)		May 9 (Fri.)		June 12 (Thu.)		September 11 (Thu.)		November 28 (Fri.)	
		(Master)	(Doctor)	(Master)	(Doctor)	(Master)	(Doctor)	(Master)	(Doctor)	(Master)	(Doctor)
<b>Submission of Thesis, etc.</b> (Submission deadline is decided by each major. Follow instructions of Chair of Major.)											
<b>*Master</b> -Thesis (A4 size) (1 copy) -Abstract of Dissertation (approx. 1,000 words in Japanese or 250 words in English) (1 copy)	<b>*Master</b> Student → Supervisor (Chief examiner) → Chair of Major	April 10 (Thu.)	April 10 (Thu.)	June 12 (Thu.)	June 12 (Thu.)	July 17 (Thu.)	July 17 (Thu.)	October 9 (Thu.)	October 9 (Thu.)	January 23 (Fri.)	January 23 (Fri.)
			§		§		§		§		§
<b>*Doctor</b> -Thesis (A4 size) (3 copies Doctor: 1 copy) -Abstract of Dissertation (approx. 2,000 characters in Japanese or 500 words in English) (Doctor: 1 copy) -List of Papers (Doctor: 1 copy) -Curriculum Vitae (Doctor: 1 copy) -Letter of Acceptance of Registration to the Institutional Repository (Doctoral Dissertation) (1 copy)	<b>*Doctor</b> Student → Supervisor (Chief examiner) → Chair of Major → President (Division of Academic Affairs)	§	April 18 (Fri.)	§	June 17 (Tue.)	§	July 25 (Fri.)	§	October 20 (Mon.)	§	February 2 (Mon.)
<b>Defense</b>	Conducted by each major	May 21 (Wed.)	April 21 (Mon.)	July 11 (Fri.)	June 18 (Wed.)	August 25 (Mon.)	July 28 (Mon.)	November 18 (Tue.)	October 21 (Tue.)	February 27 (Fri.)	February 3 (Tue.)
			§		§		§		§		§
<b>Final Screening</b>	Conducted by Examination Panel		May 12 (Mon.)		July 3 (Thu.)		August 18 (Mon.)		November 5 (Wed.)		February 17 (Tue.)
<b>Reviewing Degree Conferral</b>	[Faculty Meeting]	June 11 (Wed.)		July 23 (Wed.)		September 3 (Wed.)		December 3 (Wed.)		March 11 (Wed.)	
<b>Date of Degree Conferral stated on the Diploma</b>		June 30		August 31		September 30		December 31		March 25	

Note 1) Please check "Procedures & Necessary Documents" as indicated above and prepare the documents carefully.

Note 2) Cancellation of the application must be made on or BEFORE the submission of the Thesis.